

Job Details

Job Title: Research Assistant, CFAP

Reports to: The Director of CFAP

► University of Cambridge

The University of Cambridge is one of the oldest and most prestigious universities in the world and is consistently ranked as Europe's finest. Cambridge sits at the heart of the extraordinary phenomenon of start-up and growing technology-based businesses and is only an hour away from the financial and business capital of London. This location, combined with the University's global network of alumni and other supporters, provides unparalleled access to companies throughout the world. Further information on the University of Cambridge can be found at: <http://www.cam.ac.uk/>

► CFAP

CFAP is part of Cambridge Judge Business School and is a small team-based research group, currently consisting of a number of researchers and research assistants. In addition there are a number of affiliated academics working with CFAP. The culture is very positive, friendly and informal yet professional and hard working. CFAP is mainly funded by CERF.

► CERF

Cambridge Endowment for Research in Finance was founded in 2001 as an independent endowment in the University of Cambridge. The formal objective of CERF is the promotion of research within the University of Cambridge into all aspects of the history and practice of finance, financial institutions and financial markets, and their relationship with economic behaviour and performance.

► Cambridge Finance

Cambridge Finance was launched in March 2007 its members are grouped in a number of Centres: Centre for Financial Analysis & Policy (CFAP), Centre for Research in Quantitative Finance (CRQF), Centre for Financial Research (CFR), Centre for Corporate and Commercial Law (3CL), Centre for Financial History (CFH), Cambridge Judge Business School Finance & Accounting Research Group (JBSF), Real Estate Finance (REF) and Centre for International Macroeconomics and Finance (CIMF).

► The Role

The research assistant will be working on a range of projects in finance and economics. Projects currently under way at CFAP include:

- Market Liquidity, Correlation and International Financial Crises
- International Financial Regulation
- Value Measurement in Accounting
- Household Finance
- Exploring International Economic Linkages using a Global Model.

As research assistant you are expected to work with data compilation and analysis, documentation and literature review. Quantitative skills including fluency in spreadsheets, data manipulation and statistical analysis are an advantage. Familiarity with econometric software such as EViews, Gauss, Matlab and Stata would also be desirable. You will assist in writing research reports, preparing presentations and seminars, and editing project outputs. You will help organise workshops and seminars. Additionally, your duties will include general administration as required.

Research assistants are encouraged to develop their research skills within the projects at CFAP

► The Person

- ❖ You should have a degree in Economics, Finance or Statistics and sufficient knowledge of standard software packages.
- ❖ You should be self-reliant and meticulous in assembling data, estimating statistical relationships, using spreadsheet, statistical and database applications.
- ❖ You must be familiar with handling electronic documents and presentations.
- ❖ Proficiency in English is required.

► Benefits

The salary will be between £23.661 - £26.629.- per annum. The position is available for 1 year. Benefits include holiday, final salary pension and a discounted rate with BUPA.

The University offers a number of employee benefits, for example, family-friendly benefits, financial benefits, staff discounts, and opportunities for personal and professional development. For details see

<http://www.admin.cam.ac.uk/offices/personnel/benefits>

► **Application Arrangements**

Candidates are asked to send

- ❖ the application form PD18 (part I & III)
- ❖ a full curriculum vitae and
- ❖ a covering letter explaining their interest in the position including
- ❖ two reference letters

to the Centre Manager Mette Jamasb, CFAP, Cambridge Judge Business School,
Trumpington Street, Cambridge CB2 1AG or email mj258@cam.ac.uk

Applicants who do not hear from us within 3 weeks of submitting their application should assume they have not been shortlisted.

► **Equal Opportunities**

The University of Cambridge is committed to a policy and practice which require that entry into employment with the University and progression within employment should be determined only by personal merit and by the application of criteria which are related to the duties of the particular appointment and the relevant stipend or salary structure. No application for an appointment in the University, or member of staff once appointed, will be treated less favourably than another on the grounds of sex (including gender reassignment), marital status, race, ethnic or national origin, colour or disability. If an employee considers that he or she is suffering from unequal treatment on the grounds of sex (including gender reassignment), marital status, race, ethnic or national origin, colour, or disability, he or she may make a complaint which will be dealt with through the agreed procedures for dealing with grievances.